

# Immanuel United Church of Christ

## Maintenance Request

Date of Request: \_\_\_\_\_

Building and/or Location: \_\_\_\_\_

Requestor's Full Name: \_\_\_\_\_

Requestor's Phone No.: \_\_\_\_\_

Requestor's E-mail: \_\_\_\_\_

Brief Description of the Maintenance Request or Problem:

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Please deposit this form in the Church Council mailbox located in the Pastor's office. These requests will be reviewed each month at the regular Council Meeting. Be sure to include your contact information in the event of any questions. **In case of emergency** – please call Randy Loken at 608-553-3405 or Marjean Sutherland – 608-482-0091. Thank you for your cooperation.